

# Official Signatory Form

Please complete this form in **BLOCK CAPITALS**.

This form **MUST** be completed if you are opening a new Monmouthshire Building Society account, or wish to manage an existing Monmouthshire Building Society account, on behalf of another person(s).

A copy of the Trust Deed, Power of Attorney, Will, Grant of Probate or Letters of Administration (as applicable) must accompany this application.

1. About you									
Signatory 1									
Title:	Forenames (in full):				Surname:				
Home Address:								Postcode:	
Time at Address: Years:			Months:						
Previous Address (if time at home address is less than 3 years):								Postcode:	
If you have resided at more than two addresses in the last 3 years, please supply your previous addresses and length of time at each address on a separate sheet.									
Nationality:			Country of Birth:						
City/Town of Birth:				Date of Birth:					
National Insurance Number:				Gender:		Male	Female	Non-binary	
Employment Status:					Occupation:				
Contact Telephone Number:					Mobile Number:				
Email Address:				Relationship to Account Holder:					
If you are not a UK or EEA National, do you have indefinite leave to remain in the UK? YES <input type="checkbox"/> NO <input type="checkbox"/>									
Are you a resident for tax purposes anywhere other than the UK? YES <input type="checkbox"/> NO <input type="checkbox"/>					If you have answered yes to either of these two questions, please complete a Tax Residency Self Certification Declaration form.				
Are you a citizen of the USA? YES <input type="checkbox"/> NO <input type="checkbox"/>									
Signatory 2									
Title:	Forenames (in full):				Surname:				
Home Address:								Postcode:	
Time at Address: Years:			Months:						
Previous Address (if time at home address is less than 3 years):								Postcode:	
If you have resided at more than two addresses in the last 3 years, please supply your previous addresses and length of time at each address on a separate sheet.									
Nationality:			Country of Birth:						
City/Town of Birth:				Date of Birth:					
National Insurance Number:				Gender:		Male	Female	Non-binary	
Employment Status:					Occupation:				

Contact Telephone Number:	Mobile Number:
Email Address:	Relationship to Account Holder:
If you are not a UK or EEA National, do you have indefinite leave to remain in the UK? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are you a resident for tax purposes anywhere other than the UK? YES <input type="checkbox"/> NO <input type="checkbox"/>	If you have answered yes to either of these two questions, please complete a Tax Residency Self Certification Declaration form.
Are you a citizen of the USA? YES <input type="checkbox"/> NO <input type="checkbox"/>	

2. Account details	
I/we will be operating the account(s) of:	
Name:	
Address:	
Postcode:	
Existing Account Numbers:	

3. In what capacity will you be operating the account?			
I/we are operating the account as:			
Trustees		and we enclose a copy of the Trust Deed	
Attorney(s)*		and I enclose a copy of the Power of Attorney	
Executor(s)/ Administrator(s)		and I enclose a copy of the Will, Grant of Probate or Letters of Administration	
Deputy / Appointee		and I enclose a copy of the Court of Protection order or DWP Form BF57	
* Please confirm by ticking the appropriate boxes below whether the account holder is currently:			
Physically incapacitated		Mentally incapacitated	Neither physically or mentally incapacitated
Please state the reason for the registration:			

4. Account operation & withdrawals instructions			
I/we authorise the Society to permit the following signatories to operate the account and authorise withdrawals on behalf of the applicant(s):			
Any one signatory (not applicable to Trust accounts)		Any two signatories*	All signatories required*
*Please note – accounts operated by more than one signatory will not be able to operate the account online using our 'My Accounts' service.			

5. Financial Services Compensation Scheme
The Society is part of the Financial Services Compensation Scheme (FSCS). Details of the Scheme and who is covered by it can be found at <a href="http://www.fscs.org.uk">www.fscs.org.uk</a> . In signing overleaf, I/we confirm that I/we have read and understood the FSCS - Information Sheet. If you have not received this, please contact your local branch/ agency or visit us online at <a href="http://www.monbs.com">www.monbs.com</a> .

## 6. Customer declaration

### Use of your Personal Information

- We need to collect information about you in order to open and administer your savings account. The legal basis on which we process your data will be either that the processing is necessary for us to provide you with the financial product you are seeking; necessary to comply with our legal obligations; in our legitimate business interests in relation to such purposes or with your consent.
- If you make a joint application with your spouse, partner, family member or another party, we will also need to collect personal information about that person. If you make a joint application on behalf of the joint applicant, you agree to show them our Summary Privacy Notice and that you have all necessary consents to enable you to provide us with their information.
- The information we collect is used to verify your identity, administer your accounts, provide you with our services and to communicate with you about other products or services of ours that we think may be of interest to you.
- When using your information we may also share information with anyone you appoint to administer or operate your account; regulatory and government bodies; auditors; any individuals/organisations that we use to provide services to us; and any other person or organisation if the law, public duty or our legitimate interests require us to do so.
- We undertake checks about you with Fraud Prevention Agencies ('FPAs') for the purposes of preventing fraud and money laundering, and to verify your identity. If false or inaccurate information and fraud is suspected then we will record this and share the information with FPAs.
- In making your application you acknowledge that you have received and read the summary of our full Privacy Notice contained in our "Important Information About Your Personal Data" leaflet. Our full Privacy Notices are available from all our offices and on our website at [www.monbs.com/privacy](http://www.monbs.com/privacy).

Signatory 1

Signature

Date:

Signatory 2

Signature

Date:

## 7. Donor (Account holder) Declaration (Power of Attorney Registrations)

I confirm that I give permission for this Power of Attorney to be registered and understand that this means the named attorneys can operate accounts I hold with the Society on my behalf with immediate effect.

Donor (Account Holder) Signature

Signature:

Date:

For Office Use Only	Date Opened	Security Number	Branch/ Agent	ID Checked by	Data Check
A/C No.		Applicant 1 Number	Applicant 2 Number		

Cheque/Electronic Transfer Details – Please note that we can only accept funds belonging to the applicant(s).

Account Holder's Name(s)	Bank Name	Bank Address	Sort Code	Account number	Cheque Number	Amount



Monmouthshire Building Society is authorised by the Prudential Regulation Authority, and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Financial Services Register Number: 206052

Monmouthshire House, John Frost Square, Newport, South Wales, NP20 1PX

Telephone calls may be monitored and/or recorded for security and training purposes.

We take your privacy very seriously and always treat your personal information with the greatest care, holding it safely and securely. For further information, our Privacy Notice is available from our website [www.monbs.com/privacy](http://www.monbs.com/privacy), in branch or agency offices or call our Customer Services Department (01633 844340). This will give you more detailed information.