

# Limited Company Portfolio Mortgage Application Form

Purchase, Remortgage & Further Advance for Buy-to-Let,  
Holiday Let, HMO and Multi-Unit Freehold Properties



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## NOTES TO HELP YOU COMPLETE YOUR MORTGAGE APPLICATION

Pre-Submission	Submission
If you need assistance with this application form or have any other queries, please email <a href="mailto:portfolio@monbs.com">portfolio@monbs.com</a>	Please submit your completed application form to <a href="mailto:portfolio@monbs.com">portfolio@monbs.com</a>

- Please complete this application form in full. Failure to do so will result in a delay with the processing of the application.
- All income must be in pounds sterling.
- Please remember to complete the Direct Debit form (Section 12), read and sign the Declaration (Section 13). Failure to do so will result in us being unable to conduct the necessary searches required to process your application.
- Fee(s) when confirmed can be paid by visiting the Society's online payment portal <https://pay.monbs.com>
- Please endeavour to email supporting documentation in the first instance. If you are sending any original documents by post, please make sure they are securely packaged and sent via Signed For Delivery or Special Delivery Guaranteed post. Please note that email correspondence is prioritised over postal correspondence and as such, you may experience delays if sending supporting documentation via the post.
- Documentation
  - For details of required documentation, please visit <https://www.mbs-intermediaries.com/packaging>
- If sending documentation by email, please ensure they are encrypted/password protected before sending to [portfolio@monbs.com](mailto:portfolio@monbs.com)
- Monmouthshire Building Society does not currently offer a mixture of both individual and Limited Company Portfolio lending.
- If you need additional space to answer any of the questions, please use the space on page 20 making sure you reference the applicable section of the form to which the note relates.

Thank you for choosing Monmouthshire Building Society.

Head office: Monmouthshire House, John Frost Square, Newport, South Wales NP20 1PX t: 01633 844 444

**If you fail to keep up with payments on your mortgage a 'receiver of rent' may be appointed and/or your rental property may be repossessed.**

● **INTERMEDIARY USE ONLY - To be fully completed by the intermediary in all cases**

Intermediary Full Name	<input type="text"/>	Adviser's Full Name	<input type="text"/>
Firm Address	<input type="text"/>	Telephone No.	<input type="text"/>
		Mobile No.	<input type="text"/>
		Email Address	<input type="text"/>

Please note that the Society will use this email address to communicate with you in connection with the processing of the application unless you specifically advise us to the contrary

Network FCA number if applicable:

Intermediary Firm FCA registration number:

Mortgage Club (if applicable):

Product Code (Must be completed) Please refer to the Mortgage Product Guide

Amount of fee the applicant will pay you for arranging this mortgage (Enter nil if no fee is being charged)?  (Must be completed)

When is this fee payable? ☐ On application ☐ On offer ☐ On completion

On what basis was this mortgage arranged? ☐ Advised sale ☐ Non-advised sale ☐ Face to face ☐ non face to face

If terms have been discussed and agreed by the Society, please state with whom, the date and give details of the agreement

If a quotation has been produced for you by Monmouthshire Building Society please provide the reference number

**Details of Customer**

Full Name of Customer	<input type="text"/>
Type of entity (corporate, trust, etc)	<input type="text"/>
Location of Business (Full operating address)	<input type="text"/>
Registered Office in Country of Incorporation	<input type="text"/>
Registered Number if any (or appropriate)	<input type="text"/>
Relevant Company Registry or regulated market listing authority	<input type="text"/>
Names of Directors (or equivalent) and dates of birth, if known	<input type="text"/>
Names* of principal beneficial owners (over 25%) and dates of birth, if known	<input type="text"/>

\* Note that this certificate must be signed by the person who has seen the original documentary evidence

**Confirmation**

I/we confirm that

(a) this information was obtained by me/us in relation to the customer;

(b) the evidence I/we have obtained to verify the identity of the customer: (tick one only)

meets the standard evidence set out within the guidance for the UK Financial Sector issued by JMLSG ; or ☐

exceeds the standard evidence (written details of the further verification evidence taken are attached to this confirmation). ☐

**Adviser Declaration:**

I confirm that I have/my company has the necessary permissions from the FCA/PRA to advise (where applicable), complete and submit this application on behalf of my/our clients	Adviser Name	<input type="text"/>
I confirm that I am acting on behalf of the applicant(s) and have their permission to access their information	Adviser Signature	<input type="text"/>
I certify that all documents, whether electronically attached or posted, are genuine copies of the original documents which I have seen	Position	<input type="text"/>
I confirm that to the best of my knowledge, the information contained in this application is true and accurate	Date	<input type="text"/>

## Section 1 - Business Details

### PLEASE PROVIDE THE FOLLOWING INFORMATION ON YOUR BUSINESS

Trading/Business name

How long have the company been trading?

Years

Months

Business address

Postcode

Correspondence address (if different to business address)

Postcode

Email address

Business website if applicable

Registered address (Limited Companies)

Postcode

Company registration number (if applicable)

Date the company was incorporated

Type of business (please tick the type of business)

SIC Codes

Number of Beneficiaries

Limited Company

Number of Directors

Other

Please advise of the number of shareholders

and your percentage shareholding

%

%

Has the business ever

Made a composition with creditors (where they have accepted a proportion of a debt in full settlement including a Company Voluntary Arrangement (CVA)?

Yes ☐ No ☐

Had a property repossessed?

Yes ☐ No ☐

Had a court order for debt registered against it?

Yes ☐ No ☐

Failed to keep up repayments on a mortgage, credit card or other financial arrangement?

Yes ☐ No ☐

Broken any credit agreements?

Yes ☐ No ☐

Name and address of your accountant

Postcode

How long has he/she acted for you?

years

If yes to any of the questions opposite, please give details below

## ● Section 2 - Purpose of Loan

2.1 Purpose of the loan Purchase ☐ Remortgage ☐ Further Advance ☐ Transfer of Equity ☐  
(PLEASE TICK)

2.2 Purpose of the loan (existing borrowers only) Add property ☐ Remove property ☐ Substitute property ☐ Further Borrowing only ☐

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
2.3 Do you have at least 2 years' landlord experience?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.4 Have you or a related person occupied the properties?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

2.5 Why are you purchasing/remortgaging a property to let?

## ● Section 3 - Directors' Personal Details This section must be completed for all parties involved in the mortgage

	Applicant 1	Applicant 2
3.1 Do you have a mortgage or savings account with us?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.2 If 'Yes', please give your Monmouthshire Building Society Account numbers:	<div></div> <div></div> <div></div>	<div></div> <div></div> <div></div>
3.3 First name	<div></div>	<div></div>
3.4 Middle name(s)	<div></div>	<div></div>
3.5 Surname	<div></div>	<div></div>
3.6 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>
3.7 Marital Status	<div></div>	<div></div>
3.8 Previous name(s) (last 3 years)	<div></div>	<div></div>
3.9 Nationality	<div></div>	<div></div>
3.10 Are you an EEA national or UK National?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.11 Do you have indefinite leave to remain within the UK	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.12 Are you a UK resident?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.13 National Insurance Number	<div></div>	<div></div>
3.14 Date of Birth	<div></div>	<div></div>
3.15 Email Address	<div></div>	<div></div>
3.16 Telephone Number	Home <div></div> Mobile <div></div>	Home <div></div> Mobile <div></div>
3.17 Convenient time to contact	AM <input type="checkbox"/> PM <input type="checkbox"/>	AM <input type="checkbox"/> PM <input type="checkbox"/>
<b>3 Years Address History</b>		
3.18 Current Address: (If at this address for less than 3 years please provide details in 3.20-3.25 below)	<div></div>	<div></div>
	Post Code <div></div>	Post Code <div></div>
3.19 How long have you lived at this address?	From <div> / /</div> to <div> / /</div>	From <div> / /</div> to <div> / /</div>
<b>If less than 3 Years at Current Address</b>		
3.20 Previous Address 1 If less than 3 years at current address	<div></div>	<div></div>
	Post Code <div></div>	Post Code <div></div>

3.21 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.22 Previous Address 2 If less than 3 years at current address and previous address 1	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.23 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.24 Previous Address 3 If less than 3 years at current address and previous address 1 & 2	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.25 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.26 Basis of Occupation at your present address	Owned outright <input type="checkbox"/> Owned subject to mortgage <input type="checkbox"/>	Owned outright <input type="checkbox"/> Owned subject to mortgage <input type="checkbox"/>

### Main Residential Mortgage Details

Answer 3.27 - 3.31 only if applicable

3.27 Lender's Name	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
3.28 Lender's Address	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.29 Loan/Rent Account No.	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
3.30 Monthly Payment/Rent	£ <input type="text"/>	£ <input type="text"/>
3.31 Approximate balance outstanding (Mortgage only)	£ <input type="text"/>	£ <input type="text"/>

### Applicant 3

3.1 Do you have a mortgage or savings account with us? Yes ☐ No ☐

3.2 If 'Yes', please give your Monmouthshire Building Society Account numbers:

3.3 First name

3.4 Middle name(s)

3.5 Surname

3.6 Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

3.7a Marital Status

3.8 Previous name(s) (last 3 years)

3.9 Nationality

### Applicant 4

3.1 Do you have a mortgage or savings account with us? Yes ☐ No ☐

3.2 If 'Yes', please give your Monmouthshire Building Society Account numbers:

3.3 First name

3.4 Middle name(s)

3.5 Surname

3.6 Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

3.7a Marital Status

3.8 Previous name(s) (last 3 years)

3.9 Nationality

3.10 Are you an EEA national or UK National?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.11 Do you have indefinite leave to remain within the UK	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.12 Are you a UK resident?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

3.13 National Insurance Number	<input type="text"/>	<input type="text"/>
3.14 Date of Birth	<input type="text"/>	<input type="text"/>
3.15 Email Address	<input type="text"/>	<input type="text"/>
3.16 Telephone Number	Home <input type="text"/>	Home <input type="text"/>
	Mobile <input type="text"/>	Mobile <input type="text"/>
3.17 Convenient time to contact	AM <input type="text"/> PM <input type="text"/>	AM <input type="text"/> PM <input type="text"/>

### 3 Years Address History

3.18 Current Address: (If at this address for less than 3 years please provide details in 3.20-3.25 below)	<input type="text"/>	<input type="text"/>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.19 How long have you lived at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>

### If less than 3 Years at Current Address

3.20 Previous Address 1 If less than 3 years at current address	<input type="text"/>	<input type="text"/>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.21 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.22 Previous Address 2 If less than 3 years at current address and previous address 1	<input type="text"/>	<input type="text"/>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.23 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.24 Previous Address 3 If less than 3 years at current address and previous address 1 & 2	<input type="text"/>	<input type="text"/>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.25 How long did you live at this address?	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>	From <input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/>
3.26 Basis of Occupation at your present address	Owned outright <input type="text"/>	Owned outright <input type="text"/>
	Owned subject to mortgage <input type="text"/>	Owned subject to mortgage <input type="text"/>

### Main Residential Mortgage Details

Answer 3.27 - 3.31 only if applicable

3.27 Lender's Name	<input type="text"/>	<input type="text"/>
3.28 Lender's Address	<input type="text"/>	<input type="text"/>
	Post Code <input type="text"/>	Post Code <input type="text"/>
3.29 Loan/Rent Account No.	<input type="text"/>	<input type="text"/>
3.30 Monthly Payment/Rent	£ <input type="text"/>	£ <input type="text"/>
3.31 Approximate balance outstanding (Mortgage only)	£ <input type="text"/>	£ <input type="text"/>





### Applicant 3

4.1 Occupation

4.2 Basis Employee ☐ Self Employed ☐  
Non-shareholding Director ☐ Director ☐

4.3 Anticipated retirement age

4.4 Are you employed by a relative? Yes ☐ No ☐

4.5 Is your employment Permanent ☐ Temporary ☐  
Fixed contract ☐ Sub contract ☐  
Other  Please state

4.6 Employer's Name

4.7 Nature of the Business

4.8 Employer's Business Address   
Post Code

4.9 Employer Tel. No.

4.10 Employer email address

4.11 How long have you been employed by this company?  Years  Months

4.12 Annual Basic Salary £  Per annum

4.13 Overtime £  Per annum

4.14 Commission £  Per annum

4.15 Shift allowance £  Per annum

4.16 Other pay £  Per annum

Total gross income £  Per annum

4.17 Other Income. e.g. pension, rents, maintenance etc.

SOURCE:	AMOUNT:	
<input type="text"/>	£ <input type="text"/>	Per annum
<input type="text"/>	£ <input type="text"/>	Per annum
<input type="text"/>	£ <input type="text"/>	Per annum

4.18 What is your Total NET monthly income (your income after tax is deducted)? £  Per month

For Company Directors, please provide details of your company Accountant's name, address and contact details

4.19 Accountant's name & Address   
Post Code

4.20 Email Address

4.21 Telephone Number

### Applicant 4

Employee ☐ Self Employed ☐  
Non-shareholding Director ☐ Director ☐

Yes ☐ No ☐

Permanent ☐ Temporary ☐  
Fixed contract ☐ Sub contract ☐  
Other  Please state

Post Code

Years  Months

£  Per annum

£  Per annum

£  Per annum

£  Per annum

£  Per annum

£  Per annum

£  Per annum

SOURCE: AMOUNT:

<input type="text"/>	£ <input type="text"/>	Per annum
<input type="text"/>	£ <input type="text"/>	Per annum
<input type="text"/>	£ <input type="text"/>	Per annum

£  Per month

£  Per month

Post Code

## Section 5 - Your Self-Employed Income Details/Company Directors who are Shareholders

	Applicant 1	Applicant 2																				
5.1 Basis	Self-Employed <input type="checkbox"/>	Self-Employed <input type="checkbox"/>																				
	Director <input type="checkbox"/> - Please state % shareholding <input style="width: 50px;" type="text"/> %	Director <input type="checkbox"/> - Please state % shareholding <input style="width: 50px;" type="text"/> %																				
5.2 Anticipated retirement age	<input style="width: 50px;" type="text"/> Years	<input style="width: 50px;" type="text"/> Years																				
5.3 Company name, address and contact details	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>																				
	Post Code <input style="width: 100px;" type="text"/>	Post Code <input style="width: 100px;" type="text"/>																				
5.4 Telephone number	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.5 Nature of business	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.6 On what basis do you trade? (Sole Trader, Partnership etc)	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.7 If Limited company, please give details - i.e. company number	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.8 Date business started	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.9a Is this business currently solvent and trading as a going concern?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>																				
5.9b What is your share of the Company's net taxable Profit for the last 2 tax/trading years?	<div>£ <input style="width: 80px;" type="text"/> Per annum yr ending <input style="width: 60px;" type="text"/></div> <div>£ <input style="width: 80px;" type="text"/> Per annum yr ending <input style="width: 60px;" type="text"/></div>	<div>£ <input style="width: 80px;" type="text"/> Per annum yr ending <input style="width: 60px;" type="text"/></div> <div>£ <input style="width: 80px;" type="text"/> Per annum yr ending <input style="width: 60px;" type="text"/></div>																				
5.10 If you receive a salary in addition to your share of the net taxable profit, how much is this:																						
a) <b>gross</b> per <b>year</b> ? (before tax)	£ <input style="width: 80px;" type="text"/> Per annum	£ <input style="width: 80px;" type="text"/> Per annum																				
b) <b>net</b> per <b>month</b> ? (after tax)	£ <input style="width: 80px;" type="text"/> Per month	£ <input style="width: 80px;" type="text"/> Per month																				
5.11 Other income	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">SOURCE:</th> <th style="width: 70%;">AMOUNT:</th> </tr> </thead> <tbody> <tr> <td>Pension</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Rent</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Maintenance</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Other</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> </tbody> </table>	SOURCE:	AMOUNT:	Pension	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Rent	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Maintenance	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Other	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">SOURCE:</th> <th style="width: 70%;">AMOUNT:</th> </tr> </thead> <tbody> <tr> <td>Pension</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Rent</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Maintenance</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> <tr> <td>Other</td> <td><input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum</td> </tr> </tbody> </table>	SOURCE:	AMOUNT:	Pension	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Rent	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Maintenance	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum	Other	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum
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Other	<input style="width: 60px;" type="text"/> £ <input style="width: 60px;" type="text"/> Per annum																					
5.12 Company Accountant's name, address and contact details	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>																				
	Post Code <input style="width: 100px;" type="text"/>	Post Code <input style="width: 100px;" type="text"/>																				
5.13 Accountant's qualifications	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.14 Company Accountant's email address	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.15 Telephone number	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.16 How long has your Accountant acted for you?	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>																				
5.17 What is your <b>TOTAL NET</b> monthly income? (your income after tax is deducted)	£ <input style="width: 80px;" type="text"/> Per month	£ <input style="width: 80px;" type="text"/> Per month																				

### Applicant 3

### Applicant 4

5.1 Basis	Self-Employed <input type="checkbox"/> Director <input type="checkbox"/> - Please state % shareholding <input type="text"/> %	Self-Employed <input type="checkbox"/> Director <input type="checkbox"/> - Please state % shareholding <input type="text"/> %																																								
5.2 Anticipated retirement age	<input type="text"/> Years	<input type="text"/> Years																																								
5.3 Company name, address and contact details	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>																																								
	Post Code <input type="text"/>	Post Code <input type="text"/>																																								
5.4 Telephone number	<input type="text"/>	<input type="text"/>																																								
5.5 Nature of business	<input type="text"/>	<input type="text"/>																																								
5.6 On what basis do you trade? (Sole Trader, Partnership etc)	<input type="text"/>	<input type="text"/>																																								
5.7 If Limited company, please give details - i.e. company number	<input type="text"/>	<input type="text"/>																																								
5.8 Date business started	<input type="text"/>	<input type="text"/>																																								
5.9a Is this business currently solvent and trading as a going concern?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>																																								
5.9b What is your share of the Company's net taxable Profit for the last 2 tax/trading years?	£ <input type="text"/> Per annum      yr ending <input type="text"/> £ <input type="text"/> Per annum      yr ending <input type="text"/>	£ <input type="text"/> Per annum      yr ending <input type="text"/> £ <input type="text"/> Per annum      yr ending <input type="text"/>																																								
5.10 If you receive a salary in addition to your share of the net taxable profit, how much is this:																																										
a) <b>gross</b> per <b>year</b> ? (before tax)	£ <input type="text"/> Per annum	£ <input type="text"/> Per annum																																								
b) <b>net</b> per <b>month</b> ? (after tax)	£ <input type="text"/> Per month	£ <input type="text"/> Per month																																								
5.11 Other income	<table border="0" style="width: 100%;"> <tr> <th style="text-align: left; width: 30%;">SOURCE:</th> <th style="width: 30%;"></th> <th style="text-align: left; width: 20%;">AMOUNT:</th> <th style="width: 20%;"></th> </tr> <tr> <td>Pension</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Rent</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Maintenance</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Other</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> </table>	SOURCE:		AMOUNT:		Pension	<input type="text"/>	£ <input type="text"/>	Per annum	Rent	<input type="text"/>	£ <input type="text"/>	Per annum	Maintenance	<input type="text"/>	£ <input type="text"/>	Per annum	Other	<input type="text"/>	£ <input type="text"/>	Per annum	<table border="0" style="width: 100%;"> <tr> <th style="text-align: left; width: 30%;">SOURCE:</th> <th style="width: 30%;"></th> <th style="text-align: left; width: 20%;">AMOUNT:</th> <th style="width: 20%;"></th> </tr> <tr> <td>Pension</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Rent</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Maintenance</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> <tr> <td>Other</td> <td><input type="text"/></td> <td>£ <input type="text"/></td> <td>Per annum</td> </tr> </table>	SOURCE:		AMOUNT:		Pension	<input type="text"/>	£ <input type="text"/>	Per annum	Rent	<input type="text"/>	£ <input type="text"/>	Per annum	Maintenance	<input type="text"/>	£ <input type="text"/>	Per annum	Other	<input type="text"/>	£ <input type="text"/>	Per annum
SOURCE:		AMOUNT:																																								
Pension	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Rent	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Maintenance	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Other	<input type="text"/>	£ <input type="text"/>	Per annum																																							
SOURCE:		AMOUNT:																																								
Pension	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Rent	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Maintenance	<input type="text"/>	£ <input type="text"/>	Per annum																																							
Other	<input type="text"/>	£ <input type="text"/>	Per annum																																							
5.12 Company Accountant's name, address and contact details	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>																																								
	Post Code <input type="text"/>	Post Code <input type="text"/>																																								
5.13 Accountant's qualifications	<input type="text"/>	<input type="text"/>																																								
5.14 Company Accountant's email address	<input type="text"/>	<input type="text"/>																																								
5.15 Telephone number	<input type="text"/>	<input type="text"/>																																								
5.16 How long has your Accountant acted for you?	<input type="text"/>	<input type="text"/>																																								
5.17 What is your <b>TOTAL NET</b> monthly income? (your income after tax is deducted)	£ <input type="text"/> Per month	£ <input type="text"/> Per month																																								

## Section 6 - Credit History

Applicant 1

Applicant 2

Have you ever owned a property which has been taken into possession by a lender, either as a result of a voluntary arrangement or Court Action?

Have you ever missed a payment, made a late payment or defaulted on any credit agreement?

Have you ever had a judgement for debt recorded against you (County Court Judgement)?  
Or, if Self-Employed/controlling Director, against your company?

Have you ever been party to insolvency proceedings, bankruptcy, IVA or made a formal arrangement with your creditors? Is there an outstanding bankruptcy petition against you?

Have you ever been involved in any court proceedings for debt or do you have any unspent convictions relating to money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?

Are you currently the subject of any criminal proceedings or allegations of involvement in money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?

Have you ever had a mortgage application declined/refused?

Yes / No

☐ ☐

Yes / No

☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐

Please complete the details below for all defaults and County Court Judgements registered against you (the certificate of satisfaction should be attached, where applicable)

Applicant 1 (tick)	Applicant 2 (tick)	Amount	Date Registered	Registered by whom	Date Satisfied (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			

Please explain the reasons for the financial difficulties:

Applicant 3

Applicant 4

Have you ever owned a property which has been taken into possession by a lender, either as a result of a voluntary arrangement or Court Action?

Have you ever missed a payment, made a late payment or defaulted on any credit agreement?

Have you ever had a judgement for debt recorded against you (County Court Judgement)?  
Or, if Self-Employed/controlling Director, against your company?

Have you ever been party to insolvency proceedings, bankruptcy, IVA or made a formal arrangement with your creditors? Is there an outstanding bankruptcy petition against you?

Have you ever been involved in any court proceedings for debt or do you have any unspent convictions relating to money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?

Are you currently the subject of any criminal proceedings or allegations of involvement in money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?

Have you ever had a mortgage application declined/refused?

Yes / No

☐ ☐

Yes / No

☐ ☐
☐ ☐
☐ ☐
☐ ☐
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☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐
☐ ☐

Please complete the details below for all defaults and County Court Judgements registered against you (the certificate of satisfaction should be attached, where applicable)

Applicant 3 (tick)	Applicant 4 (tick)	Amount	Date Registered	Registered by whom	Date Satisfied (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			
<input type="checkbox"/>	<input type="checkbox"/>	£			

Please explain the reasons for the financial difficulties:

## Section 7 - Personal Financial Profile

### Personal Financial Profile

If you cannot fit all the information in the space provided, please use an additional copy of this application form and complete the necessary fields. Please ensure both forms are submitted together.

Additional Residential Properties; Second Home(s)													
	Lender's Name & Address	Account Number	Property Address		Property Details			Confirm All Owners	Monthly Payment (£0 if unencumbered)	Date of Purchase	Original Purchase Price	Mortgage Balance (£0 if unencumbered)	Estimated Property Value
			House/flat number	Street Name	Property Type	Property Style							
1								Owner 1					
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2					
								Owner 3					
			Postcode					Owner 4					
2								Owner 1					
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2					
								Owner 3					
			Postcode					Owner 4					

Savings, Investments and any Other Unsecured Assets				
Do you have any savings, investments or any other unsecured assets? If yes, please give details below. Yes <input type="checkbox"/> No <input type="checkbox"/>				Additional Information
	Personal Assets and Liabilities	Owner(s)	Asset Value	Use this space to give any additional information requested in any of the questions and any information which you feel will help the Society in assessing your application.
1				
2				
3				
4				
5				

As this is a portfolio mortgage there will be one mortgage advance at completion to cover all properties. All properties secured under this mortgage are consolidated. Should you wish to add, remove or substitute properties during the life of this mortgage, the entire portfolio will need to be reviewed and assessed at that time.

### Loan Details - Purchase (if applicable)

	Purchase Price	Loan Required	Deposit	Property Address		Property Details			Source of Deposit (The Society will require proof)	Repayment or Interest- only Mortgage (if Interest-only please confirm repayment vehicle)	Access Details (Names, address & contact details of the estate agent or seller)	Estimated Gross Monthly Rental Income	Additional Information (e.g Type of tenancy, wall/roof construction, more than one self-contained unit, incentives & New Build information)
				House/flat number	Street Name	Property Type (BTL/HMO/Holiday Let or MUFB)	Property Style						
1													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
2													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
3													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
4													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
5													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
6													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
7													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									
8													
				Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)					
				Postcode									

# Loan Details - Remortgage (if applicable)

	Name of Lender (if applicable - if owned outright please confirm)	Current Mortgage Account Number (if applicable)	Mortgage Balance (if applicable)	Property Address		Property Details		Original Purchase Price (if applicable)	Date of Purchase	Estimated Property Value	Access Details (Names, address & contact details of the estate agent or seller)	Loan Required	Repayment or Interest-only Mortgage (if Interest-only please confirm repayment vehicle)	Reason for Additional Borrowing (if applicable)	Gross Monthly Rental Income	Monthly Payment	Additional Information (e.g Type of tenancy, wall/roof construction, more than one self-contained unit, incentives & New Build information)
				House/flat number	Street Name	Property Type (BTL/HMO/Holiday Let or MUFH)	Property Style										
1																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
2																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
3																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
4																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
5																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
6																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
7																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													
8																	
				Town/city		No. of Bedrooms/Units	Year Built										
				Postcode													



### All Owned Investment Properties (Mortgaged and Unencumbered)

	Name and Address of the Current Lender (if applicable)	Current Mortgage Account Number (if applicable)	Property Address		Property Details			Confirm All Owners	Date of Purchase	Original Purchase Price (£)	Mortgage Balance (£0 if unencumbered)	Estimated Property Value	Tenancy Type (e.g. AST)	Start Date of Current Mortgage	Gross Monthly Rental Income	Monthly Payment to Lender (£0 if unencumbered)
			House/flat number	Street Name	Property Type (BTL/HMO/Holiday Let or MUFB)	Property Style										
1								Owner 1								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2								
			Postcode					Owner 3								
2								Owner 4								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 1								
			Postcode					Owner 2								
3								Owner 3								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 4								
			Postcode					Ltd Company								
4								Owner 1								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2								
			Postcode					Owner 3								
5								Owner 4								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Ltd Company								
			Postcode													
6								Owner 1								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2								
			Postcode					Owner 3								
7								Owner 4								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Ltd Company								
			Postcode													
8								Owner 1								
			Town/city		No. of Bedrooms/Units	Year Built	Freehold or Leasehold (& Term of Leasehold)	Owner 2								
			Postcode					Owner 3								
Total Portfolio										£	£			£	£	

Please note:- The above section should also include properties outside of Buy-to-Lets, Holiday Lets, HMO's & Multi-unit Freeholds, such as commercial owned properties.

## Section 8 - Products and Fees

8.1	PRODUCT CODE	Amount of loan on CAPITAL & INTEREST	Amount of loan INTEREST ONLY	TOTAL	MORTGAGE REPAYMENT TERM Years
	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	<input type="text"/>

8.2 Product fee (if applicable to the product terms) £

8.3 Is the product fee to be added to the mortgage? Yes ☐ No ☐

8.4 If the product fee is to be added to the mortgage loan, has this been agreed by the applicant(s) Yes ☐ No ☐

## Section 9 - Further Advance

9.1 Are there any other loans (except your current mortgage) presently secured against this portfolio? Yes ☐ No ☐

9.2 If 'Yes', please give details

Date Started	Amount of Secured Loan	Purpose of Loan	Provider	Account Number
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

9.3 State purpose for additional funds

CAPITAL & INTEREST	INTEREST ONLY	TOTAL	MORTGAGE REPAYMENT TERM Years
£ <input type="text"/>	£ <input type="text"/>	£ <input type="text"/>	<input type="text"/>

(If the loan is required for home improvement purposes the Society may request written estimates. If structural alterations are to be made to the property, plans and evidence of relevant Local Authority approvals must be submitted and the Society's consent obtained before work commences. The Society may require that all of the work is completed before the funds are released).

8.4 Product fee (if applicable to the product terms) £

8.5 Is the product fee to be added to the mortgage? Y ☐ N ☐

8.6 If the product fee is to be added to the mortgage loan, has this been agreed by the applicant(s)? Y ☐ N ☐

8.7 Other changes to the existing loan? e.g change of term, repayment type etc.

8.8 If you have selected any element of the loan on INTEREST ONLY, please give details of how you intend to repay the capital and state why interest only is required.

Please note: you will be required to provide evidence.

**The funds will be electronically transferred to your bank account or to a third party's account. A fee will apply (See Tariff of Mortgage Charges)**

To ensure the Society transfers the funds to the correct Bank Account, please complete the following

8.9 Name of Account Holder(s)

8.10 Bank/Building Society Account Number

8.11 Sort Code of Branch

8.12 Bank Address

Post Code

## ● Section 10 - Solicitor/Conveyancer - (House Purchase/Remortgage/Transfer of Equity cases only)

Name, Address and Telephone Number  
of your Solicitor/Licensed Conveyancer

Please note that we reserve the  
right to use our own solicitor/licensed  
conveyancer

Email Address

Contact Name

Tel. No.

Post Code

If opting for the Society's fee assist legal facility (product  
dependent), please tick here:

☐

## ● Section 11 - Valuation and Inspection

The Society is legally obliged to obtain a Valuation Report to determine the value of your property for mortgage purposes. Since the valuer's inspection will be limited you are strongly advised, for your own protection, to obtain a fuller inspection and report. Details are provided in the Society's Mortgage Guide Leaflet and Tariff of Mortgage Charges. All directors must pay the appropriate fee for the Society's Valuation Report for mortgage purposes.

Please note: The Society will be in contact to arrange full valuations for each property for mortgage purposes and confirm the fee payment for each. All HMO & Multi-unit freehold properties will be subject to a specialist valuation report which will incur a cost separate from our standard valuations for Buy-To-Lets and Holiday Lets.

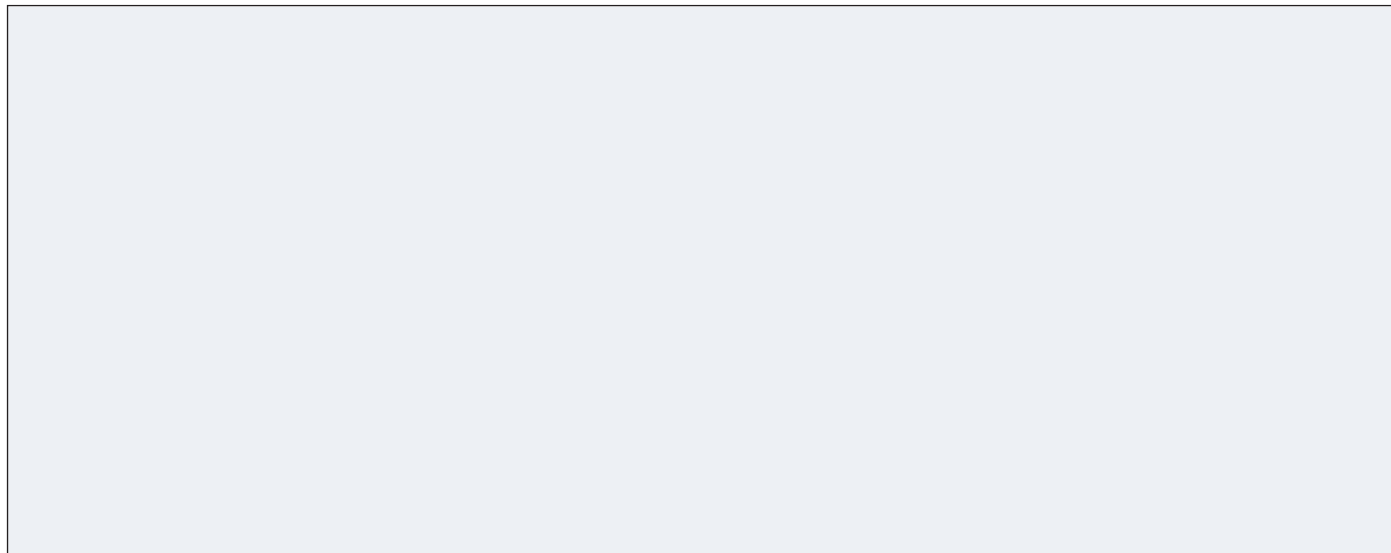
## ● Section 12 - Identity Verification - When not applying through a Mortgage Intermediary

To make the process as quick and easy as possible we use an electronic verification system to confirm your identity.

If we are unable to verify you electronically, you will need to supply us with identification documents. We will require two forms of identification for each director, one document as proof of name and one as proof of address.

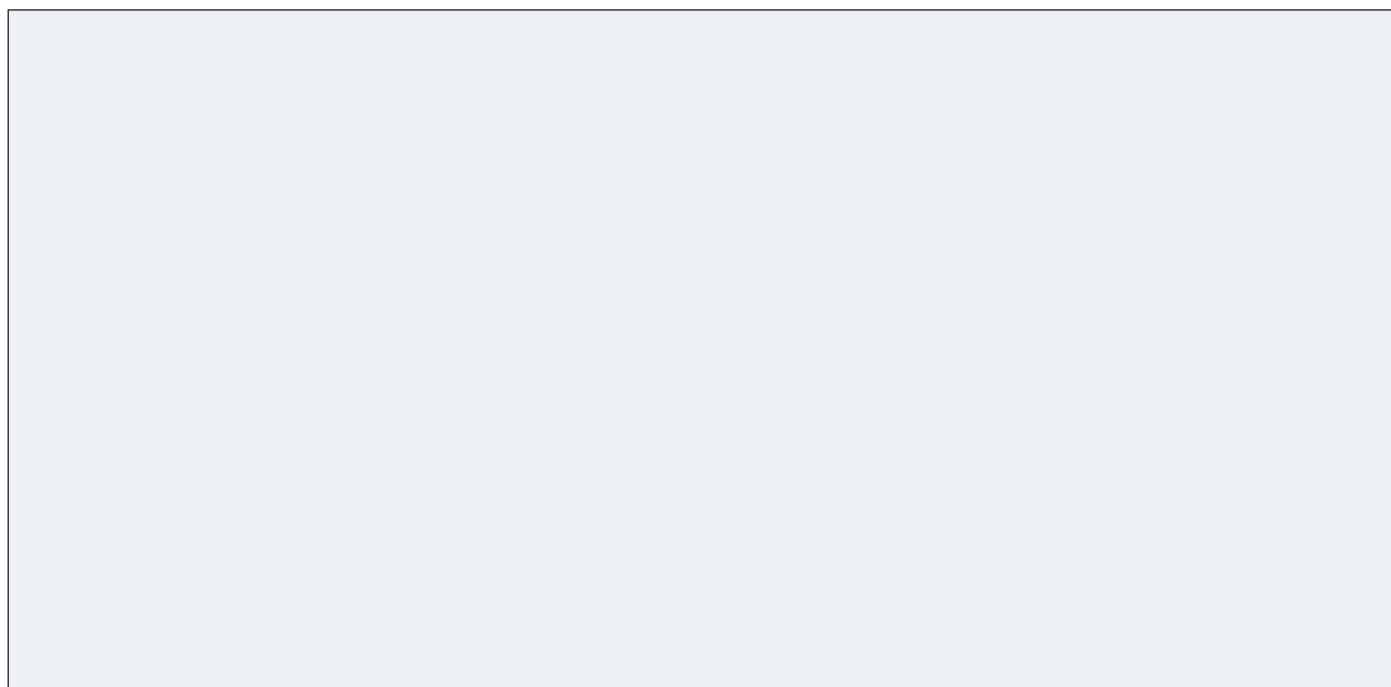
If you are applying by post, online or via telephone, you can send a certified photocopy of your identification to us rather than taking it to a branch or agency. Please provide the details of these documents in the box below:

For further information, refer to our Proving Your Identity Guide on our website on this link:  
[https://www.monbs.com/media/1483/proving-your-identity-provid-06\\_19\\_1-no-crops.pdf](https://www.monbs.com/media/1483/proving-your-identity-provid-06_19_1-no-crops.pdf)

A large, empty rectangular box with a light blue background and a thin black border, intended for the applicant to provide details of their identification documents.

## ● Additional Information

Use this space to give any additional information requested in any of the questions and any information which you feel will help the Society in assessing your application.

A large, empty rectangular box with a light blue background and a thin black border, intended for the applicant to provide any additional information requested.

**IF YOU FAIL TO KEEP UP PAYMENTS ON YOUR MORTGAGE A 'RECEIVER OF RENT' MAY BE APPOINTED AND/OR YOUR RENTAL PROPERTY MAY BE REPOSSED**

## Instruction to your Bank or Building Society to pay by Direct Debit

1 - Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

9	4	1	2	6	7
---	---	---	---	---	---



Reference Number (office use only)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2 - Name(s) of Account Holder(s)


The account holder(s) names must match the applicant(s) names within section 1 of the application form. We are unable to accept Direct Debit instructions from a third party or business account

3 - Bank/Building Society account number

--	--	--	--	--	--	--	--	--	--

4 - Branch Sort Code

--	--	--	--	--	--

Please fill in the whole form using a ball point pen and return it to:  
Monmouthshire Building Society, Monmouthshire House,  
John Frost Square, Newport, South Wales, NP20 1PX.

5 - (This is not part of the instruction to your Bank or Building Society)

Preferred Payment Date (insert day between 1 and 28)  
I/We wish to pay monthly on  or just after this date.

6 - Instruction to your Bank or Building Society  
Please pay Monmouthshire Building Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.  
I understand that this instruction may remain with Monmouthshire Building Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

**Banks and Building Societies may not accept Direct Debit Instructions for some types of account**



**Head Office:**

Monmouthshire House, John Frost Square,  
Newport, South Wales, NP20 1PX.  
Tel: 01633 844444



### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Monmouthshire Building Society will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Monmouthshire Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Monmouthshire Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Monmouthshire Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## 14 DECLARATION

### RESIDENTIAL USE DECLARATION

I confirm that neither I nor any member of my immediate family currently occupies, or is intending to occupy as a dwelling, a property or properties (buildings and land) which will comprise 40% or more of the total property or properties (buildings and land) over which the Society has or will have first charge. I understand that immediate family means anyone who is a spouse, parent, brother, sister, child, grandparent or grandchild; or any other person whose relationship has the characteristics of the relationship between husband and wife.

### INSOLVENCY DECLARATION

This must be completed by all individual applicant(s) and those completing applications on behalf of companies, other corporate bodies and trustees of pension schemes.

- Have you (or, in case of an applicant which is a company or other body corporate or pension scheme, any other person who is a director or other officer of the applicant) ever been insolvent, bankrupt, made any voluntary arrangements with creditors or been involved in any court proceedings for debt?
- Have you ever been involved in any court proceedings for debt or do you have any unsent convictions relating to money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?
- Are you currently subject of any criminal proceedings or allegations of involvement in money laundering, theft, fraud, tax evasion, robbery, bribery, drugs, fire arms or human trafficking?
- If you are a director or officer of a company or other corporate body, have you ever been a director or officer of a company or other corporate body which has been insolvent or entered into liquidation, whether compulsory or voluntary (except for the purpose of amalgamation or reconstruction of a solvent company), or had a receiver appointed of its undertakings or been involved in any court proceedings for debt?

Yes ☐ No ☐ If yes please provide full details in the additional information section.

This must be completed in all cases where the applicant is a company or other corporate body.

Has the company or other corporate body ever been insolvent or entered into liquidation, whether compulsory or voluntary (except for the purpose of amalgamation or reconstruction of a solvent company), or had a receiver appointed of its undertakings or been involved in any court proceedings for debt.

Yes ☐ No ☐ If yes please provide full details in the additional information section.

### USE OF MY DECLARATION

I/we consent to the Society making enquiries with any other person or body which it considers necessary as part of its assessment and underwriting of this application, and I give my/our consent and instruct such other person or body to give a full and accurate reply to the Society.

I/we authorise the Society to supply a copy of the Offer of Advance and to provide any other information about my/our application and any subsequent loan advanced by the Society to an insurer.

I/we authorise my/our solicitor to disclose to the Society all information relevant to the Society's decision to lend and I/we waive any right to claim Solicitor/Client confidentiality or legal privilege in respect of such information.

The personal and business information we have collected from you will be shared with Fraud Prevention Agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment. Further details of how your information will be used by us and these Fraud Prevention Agencies, and your data protection rights, can be found in our Privacy Notice available from all branches and on our website at [www.monbs.com/privacy](http://www.monbs.com/privacy)

If you apply for a mortgage we will supply your personal and business information to Credit Reference Agencies and they will provide us with information about your financial situation and history. They will keep a record of each search, even if your application is not successful, and this could affect your ability to get credit from other organisations within a short period of time. The identities of the Credit Reference Agencies, their role also as Fraud Prevention Agencies, the data they hold, the ways in which they use and share personal information, their data retention periods and your data protection rights with them are explained in our 'Credit Reference Agency Information Notice' available from all branches and on our website at [www.monbs.com/privacy](http://www.monbs.com/privacy)

An "association" between the joint applicants and/or any individual identified as your financial associate, will be created at credit reference agencies which will link your financial records. You and anyone else with whom you have a financial link understand that each other's information will be taken into account in all future applications by either or both of you.

In making your application, you acknowledge that you have received and read the summary of our full Privacy Notice contained in our 'Important Information About Your Personal Data' leaflet. Our full Privacy Notices are available from all our offices and on our website at [www.monbs.com/privacy](http://www.monbs.com/privacy)

Information provided in this application form

I declare that the information that I have given or which has been given about me and/or the company is correct to the best of my knowledge and belief and acknowledge that the Society will rely upon it when deciding whether or not to offer any loan to be secured on the property.

OTHER DECLARATIONS

I understand that the payment of any fees relating to this application shall not bind the Society to making an advance and those fees are not refunded whether or not my application is successful.

I understand that the Society will keep any commission, fees or allowances that might become due to it from ts insurers.

I confirm that the deposit toward the purchase price, stamp duty, legal and other fees and charges will be provided by me without recourse to additional borrowing unless already known to and agreed in writing with the Society beforehand.

I understand that the first named applicant shall be the representative joint borrower entitled to exercise the rights of membership.

I undertake to notify the Society of any changes in my circumstances e.g. redundancy, change of employment etc. which arise following the completion of this form.

I confirm that all the payments made in respect of any loan granted will be made for and on behalf of all applicants detailed in this application form, whoever makes them.

I agree that, if I have given any information (or if any information has been given on my or on the company’s behalf) which I know to be incorrect or which I have not checked and which is subsequently shown to be incorrect, I/the company will pay all reasonable fees, expenses and costs incurred by the Society in connection with processing this application and any resulting loan.

Marketing Preferences

The Society would like to provide you with offers and information about our products and services (your marketing preferences).

If you are happy to receive this information, please confirm this by opting in and ticking the relevant box below to confirm. Your preference will then be recorded, but please note that you can change your decision and opt out at any time. You can contact us in any of the following ways: Visit one of our branches or agencies. By phone: Savings Customer Services 01633 844 340 or Mortgage Customer Services on 01633 844 370,

By secure message: Using our ‘My Accounts’ service. Email: datarights@monbs.com

In writing: Monmouthshire Building Society, Monmouthshire House, John Frost Square, Newport, NP20 1PX.

Please also note your marketing preferences won’t stop you getting service messages – for example, information about changes to your account and annual statements.

Applicant 1: Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	Email	<input type="checkbox"/>	SMS	<input type="checkbox"/>
Applicant 2: Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	Email	<input type="checkbox"/>	SMS	<input type="checkbox"/>
Applicant 3: Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	Email	<input type="checkbox"/>	SMS	<input type="checkbox"/>
Applicant 4: Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	Email	<input type="checkbox"/>	SMS	<input type="checkbox"/>

All applicants to sign

Applicant 1

Signature

Print name in full

Date

Applicant 2

Signature

Print name in full

Date

Applicant 3

Signature

Print name in full

Date

Applicant 4

Signature

Print name in full

Date



Head Office: Monmouthshire House, John Frost Square, Newport, South Wales, NP20 1PX. Tel: 01633 844444

Telephone calls may be monitored and/or recorded for security and training purposes.

To find out how we use your data, please visit [www.monbs.com/privacy](http://www.monbs.com/privacy), pop into a branch, call our Customer Services Department (01633 844340) or email [dataprotection@monbs.com](mailto:dataprotection@monbs.com)

Monmouthshire Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Financial Services Register Number: 206052.

Most Buy-to-Let Mortgages (investment type property loans) are not regulated by the Financial Conduct Authority.